



Board of Directors Meeting Minutes

Questions or comments? Please contact Ashley Wilson, Clerk of the Board, at 961-8476.

MEETING DATE: Thursday, January 25, 2024

MEMBERS PRESENT

Anthony Akers, Kelly Edmonson, Dr. Millsaps, Bobby Davis, Judy Diggs, Jason Buckland, Emily Hite, Sarah Bohn, Sally McCarthy, Jerry Boothe

MEMBERS ABSENT

Cheri Warburton, Richard Chidester, Susan Richardson (absent with notice)

AGENDA ACTION ITEMS

December 7th, 2023 Meeting Minutes

CALL TO ORDER

The meeting was called to order by the Board Chair, Anthony Akers at 4:15 pm. Mr. Akers welcomed attendees and the roll call was read by Ashley Wilson, Clerk of the Board.

MINUTES**

Jason Buckland made a motion to approve the December Meeting Minutes, which was seconded by Linda Millsaps. (*Unanimously approved*) (*Jerry Boothe and Sara Bohn abstained*)

PROGRAM REPORTS**

Financial and Administrative Support Services: Rebecca Leeper, an Accountant with the Finance Department, reviewed the December Financial Report. Jerry Boothe made a motion to accept the December Financial Report, which was seconded by Sara Bohn. (*Unanimously Accepted*)

Human Resources: Chris Taylor, Senior Director, updated Board Members on recent staffing changes in the Human Resources Department to include that the Recruitment Specialist position has been filled and going well. The agency will be rolling out a new behavioral training for staff which has positively impacted the current Orientation Schedule. Finally, the agency has been working diligently to develop an updated safety and home visits training for necessary staff to complete. This has been completed and rolled out to each unit to ensure teams and programs are delivering the training in a way that best suits their program's needs.

Community Support Services: Patti Dotson, Program Director, discussed the new ACT facility which will provide more square footage to provide services. This new facility is conveniently located on the bus line in Radford and will assist with transportation for clients.

Regional Crisis Services: Karen Adams, Senior Director, provided an update on regional dispatch and 988. Since December 15, out of the 543 received calls in the state – 30% have come from our region. Ms. Adams commented on the incredible collaboration between private providers and community service boards. Staff have been working hard and doing an incredible job with the new changes and technology.



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Medical Services: Dr. Singh, Medical Director, introduced himself as the agency’s Medical Director and provided an update on medical services staffing as recruitment has been difficult. Dr. Singh discussed that the agency is now providing Ketamine for appropriate clients.

EXECUTIVE COMMITTEE REPORT: Anthony Akers, Board Chair, reported that the Executive Committee met and discussed the suggested ability for Board Members to attend meetings virtually. Due to legal ramifications and the recommendations from the agency’s attorneys, virtual participation will not be permitted. Board Members discussed the current meeting time frame and schedule and unanimously agreed to keep the schedule the same.

EXECUTIVE DIRECTOR’S REPORT: James Pritchett, Executive Director, began his report by thanking the work session providers, Melanie Adkins, Clinical Services Senior Director who updated Board Members on the CCBHC grant and process and Community Wellness and Outreach Staff Mike Wad and Ross Wilsie who promoted the most recent HOPE Campaign video.

Mr. Pritchett continued his report with a review on the General Assemble and current bills that involve mental health. The agency works hard to partner with our local legislators so that they may lobby on our behalf. Mr. Pritchett continues to meet with Local Governments as well to discuss service needs and local funding.

Mr. Pritchett updated on the agency’s facilities as well as the future plans for the new Montgomery Center. Mr. Pritchett finished his report with an update on the Leadership development series that will begin in February for the agency’s next level leaders.

ADJOURNMENT: There being no further business, Anthony Akers requested a motion to adjourn the meeting, at 5:08pm. Jerry Boothe made a motion to adjourn which was seconded by Emily Hite. *(Unanimously approved)*

MINUTES APPROVED ON: February 22, 2024 Ashley Wilson
Ashley Wilson, Clerk of the Board

Board Member	Representing	Term Ends
Sara Bohn	Montgomery County	6/30/2024 (1 st Term)
Anthony Akers	Pulaski County	6/30/2024 (3 rd Term)
Linda Millsaps	Floyd County	6/30/2026 (1 st Term)
Emily Hite	City of Radford	6/30/2026 (3 rd Term)
Jason Buckland	Giles County	6/30/2026 (3 rd Term)
Sally McCarthy	Pulaski County	6/30/2026 (3 rd Term)
Bobby Davis	City of Radford	6/30/2024 (filling previous seat)
Susan Richardson	Montgomery County	6/30/2025 (3 rd Term)
Judy Diggs	Montgomery County	6/30/2025 (1 st Term)
Cheri Warburton	Pulaski County	6/30/2026 (1 st Term)
Jerry Boothe	Floyd County	6/30/2024 (1 st Term)
Kelly Edmonson	Montgomery County	6/30/2026 (1 st Term)
Richard Chidester	Giles County	6/30/2026 (1 st Term)