



Board of Directors Meeting Minutes

Questions or comments? Please contact Ashley Wilson, Clerk of the Board, at 961-8476.

MEETING DATE: Thursday, September 26, 2024

MEMBERS PRESENT

Cheri Warburton, Judy Diggs, Linda Millsaps, Jerry Boothe, Emily Hite, Bobby Davis, Susan Richardson

MEMBERS ABSENT

Jason Buckland, Sally McCarthy, Sara Bohn, Richard Chidester and Kelly Edmonson (absent with notice)

AGENDA ACTION ITEMS

August 2024, Meeting Minutes

CALL TO ORDER

The meeting was called to order by the Board Chair, Cheri Warburton, at 4:00 pm. Ms. Warburton welcomed attendees, and the roll call was read by Ashley Wilson, Clerk of the Board.

MINUTES**

Jerry Boothe made a motion to approve the August Meeting Minutes, which was seconded by Emily Hite. (*Unanimously approved*)

Recognition of Guest – Suzi Parker, Support Coordinator with NRVCS

PROGRAM REPORTS**

Financial and Administrative Support Services: Ann Bostic, Senior Director, presented the August Financial statement. Ms. Bostic reported that the agency is on target with revenue and expenses. With no issues reported, Linda Millsaps made a motion to accept the July Financial Statement which was seconded by Judy Diggs. (*Unanimously accepted*).

Human Resources: Chris Taylor, Senior Director, provided an update on the agency's Staff Appreciation week and what plans are set to celebrate staff. Following a general update on the agency's recruitment and retention, Mr. Taylor, reviewed proposed policies associated with the PTO Buyback plan. Board Members will vote to approve the proposed policies at the October Board Meeting.

Quality Assurance and Operations: Leslie Sharp, Senior Director, provided a review of the Annual Quality Assurance Report. This is a compilation of the quarterly reports that are presented during the year. Ms. Sharp shared that staff documentation has been a category that needs more attention.

Clinical Services: Melanie Adkins, Senior Director, provided an update on the agency's Recovery Court. Ms. Adkins discussed data around graduates, active members and successes amongst the different localities. Currently, the agency is exploring the ability to provide a high risk and low risk track that the courts may place individuals within, depending on the need. This will potentially take place in Giles where the low risk track would have a focus on fitness and spirituality. The agency will be hosting an event in December to celebrate 10 years of Recovery Court.

EXECUTIVE COMMITTEE REPORT: Cheri Warburton, Board Chair, discussed the current Board Meeting time frame and due to feedback – will be changing the Board Meeting start time to 4 pm.



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EXECUTIVE DIRECTOR'S REPORT: James Pritchett, Executive Director, began his report by highlighting the work session provider, staff and clients of the agency's REACH program. Mr. Pritchett provided updates on the following:

- The VACSB conference will take place the first week of October – Board Members interested in attending, may reach out to James/Ashley for accommodations.
- DBHDS' plan to update their dashboard as well as navigating workforce issues.
- NRVCS held a candlelight vigil on September 10th for Suicide Prevention
- The agency's Diversity Group will be working to host Dr. Marks again for a training on Microaggressions.
- NRVCS hosted the Behavioral Health Commission on September 10th where Senators and Delegates were able to tour the agency's crisis continuum. During this meeting, DBHDS approved the official announcement of the agency receiving funding to build a crisis continuum for children. The agency is looking into properties that could be developed to sustain this project.
- The second session of the agency's Leadership training "LEADS" has kicked off and staff are excited to participate
- Updates around Floyd identifying space to build out a Peer Center that would serve a resource center and anchor the locality in the recovery community.
- The Virginia Tech inn hosted NAMI's state conference. The agency is hopeful to partner with NAMI around support groups and peer centers.
- Review of the agency's Strategic Plan annual summary.
- Review of the recent survey summaries and plans to increase participation.

Mr. Pritchett concluded his report by reviewing the proposed edits to the NRVCS Transportation's Title VI Plans and Procedures for Community Transit, which Board Members received ahead of the meeting. With no further concerns, Jerry Boothe made a motion to approve the edits, which was seconded by Emily Hite. (*Unanimously approved*)

Closed Session:

- Jerry Boothe made the following motion: "I hereby move that the New River Valley Community Services Board convene in a closed meeting pursuant to Virginia Code 2.2-3711 A(4), for the protection of the privacy of individuals in personal matters not related to public business." Emily Hite provided a second. Roll was called and unanimously approved.
- Susan Richardson made the following motion: "I move to reconvene the New River Valley Community Services Board into public session". Emily Hite provided a second. Roll Call was read and unanimously approved.
- Susan Richardson made the motion that each member certify that to the best of their knowledge only matters lawfully exempted from open meeting requirements were heard, discussed, or considered, which was seconded by Emily Hite. The roll call was read by the Clerk of the Board and all members present did so certify.



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ADJOURNMENT: There being no further business, Cheri Warburton requested a motion to adjourn the meeting, at 6:20 pm. Jerry Boothe made a motion to adjourn which was seconded by Emily Hite. *(Unanimously approved)*

MINUTES APPROVED ON: Ashley Wilson - October 24, 2024
Ashley Wilson, Clerk of the Board

Board Member	Representing	Term Ends
Sara Bohn	Montgomery County	6/30/2024 (1 st Term)
Anthony Akers	Pulaski County	6/30/2024 (3 rd Term)
Linda Millsaps	Floyd County	6/30/2026 (1 st Term)
Emily Hite	City of Radford	6/30/2026 (1 st Term)
Jason Buckland	Giles County	6/30/2026 (3 rd Term)
Sally McCarthy	Pulaski County	6/30/2026 (3 rd Term)
Bobby Davis	City of Radford	6/30/2024 (filling previous seat)
Susan Richardson	Montgomery County	6/30/2025 (3 rd Term)
Judy Diggs	Montgomery County	6/30/2025 (1 st Term)
Cheri Warburton	Pulaski County	6/30/2026 (1 st Term)
Jerry Boothe	Floyd County	6/30/2024 (1 st Term)
Kelly Edmonson	Montgomery County	6/30/2026 (1 st Term)
Richard Chidester	Giles County	6/30/2026 (1 st Term)